### PROJECT SCAFFOLD - BEST PRACTICE (Note: Areas is green for office use only)

**Organisation contributing the best practice**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | | | | | | | | Best Practice Ref. Nr. | | | | |  | | | |
| Organisation name: | Feedem Group (Pty) Ltd | | | | | | | | Date: | | | | | 14 September 2022 | | | |
| Information  provided by: | Marnel Coetzee | | | | | | Role within organisation: | | | | | | Operational Manager | | | | |
| Contact email: | mcoetzee@feedem.co.za | | | | | | Contact number: | | | | | | 082 573 0617 | | | | |
| **Stage of BP development:** | | Submitted |  | Under Review |  | Clarification | |  | | Legal Review |  | Sector Contributions | | |  | Published |  |

**BEST PRACTICE**

|  |  |
| --- | --- |
| Name of Best Practice | How to clean a washing machine |

1. **This proposed best practice is *primarily* related to** (please *tick 2 most applicable boxes*)**:**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| What Customers want or value |  | Finances / Costs | X | Business Processes |  | Staff | X | Systems |  |
| Organisation Structure |  | Quality of care |  | Care Service Delivery |  | Health & Safety | X | Morale |  |
| Other: Please indicate | |  | | | | | | | |

1. **Context:** Share information to give more context in relation to where this specific practice is used in your organisation.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Urban |  | Rural |  | Number of Social Grant Recipients | | | | |  |
| Care centre | X | Independent Living | X | Assisted Living | X | Nr. of In-house staff | X | Nr. of Outsourced staff | X |
| Nr. of rooms |  | Nr. of beds |  |  | | | | | |

1. **Description of best practice:**

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| --- | --- | --- | --- | --- |
| * 1. Share as much detail as possible. Where appropriate, please indicate resident participation, involvement, benefit etc. | | | | |
| Over time, washing machines get dirty – soap scum builds up, leaving you with washers that’s in serious need of a refresh. Cleaning the machine keeping smells, mold and grime at bay.  Only use vinegar or baking soda   1. Spray the washer drum with white vinegar while vinegar cut through residue, build up, hard water stains and even grease 2. Add baking soda directly into the drum and run the washing machine again   Sprinkle a cup of baking soda directly into the drum of the washing machine and run it on the same setting (highest and hottest)   1. At night leave the lid open and let air dry out | | | | |
| 3.2 Why did you develop this best practice? Please describe the challenges, constraints or bottlenecks that led to this. | | | | |
| Better quality of laundry and expanding the life of the washing machine | | | | |
| 3.3 Why do you consider this to be a best practice? E.g., Outcomes noted | | | | |
|  | | | | |
| 3.4 Do you consider this to be compliant with the current Older Persons Act? | | | | |
| Yes |  | No |  | |
| If Yes, which portions does it comply with? | | If No, which portions does it not comply with? | | |
|  | |  | | |
| I do not know | |  | | |
| 3.5 How long has this practice been used within the organisation? (state period in years) | | | |  |
| 3.6 What are essential aspects in the organisation that directly support / maintain this practice? | | | | |
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| 3.7 What are the benefits for your residents and/or staff and other stakeholders? | | | | |
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| 3.8 What lessons were learned? | | | | |
| Ongoing training and monitoring important | | | | |